

# The Council's Forward Plan

SOUTHAMPTON CITY COUNCIL

Forward Plan

The Forward Plan contains a forecast of Executive Decisions to be taken. Decisions in this plan may be taken by:

- **Council**
- **Cabinet**
- Leader of the Council – Councillor Letts
- Cabinet Member for Finance – Councillor Chaloner
- Cabinet Member for Education and Children's Social Care – Councillor Jeffery
- Cabinet Member for Transformation – Councillor Hammond
- Cabinet Member for Communities, Culture and Leisure – Councillor Kaur
- Cabinet Member for Environment and Transport - Councillor Rayment
- Cabinet Member for Health and Adult Social Care – Councillor Shields
- Cabinet Member for Housing and Sustainability – Councillor Payne
- **Officer Key Decisions**



This Plan constitutes 28 day notice as required by virtue of Regulations 5(2) and 9(2) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

Items marked \* on the Plan may in whole or part be held in private for one or more of the reasons set out in Paragraph 10.4 of the Council's Access to Information Rules.

CATEGORY		CONDITION
1.	Information relating to any individual.	This means any individual person and relates back to the Data Protection Act 1998 (DPA).
2.	Information which is likely to reveal the identity of an individual.	This again relates back to DPA.
3.	Information relating to the financial or business affairs of any particular person (including the Authority holding that information).	Includes information relating to the Authority's own financial or business affairs. It does not include information which is required to be registered under the Companies Act 1985, the Friendly Society Acts 1974 and 1992, the Industrial and Provident Societies Acts 1965-1978, the Building Societies Act 1986 or the Charities Act 1993 as such information will be in the public domain in any event. The "financial affairs or business affairs" include past, present and contemplated activities.
4.	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the Authority or a Minister of the Crown and employees of, or office holders under, the Authority.	"Employee" means a person employed under a contract of service with the Council and would not therefore include a consultant or a temporary member of staff employed through an agency or a company. Information about such a person, however, may well be covered under the exemptions in paragraphs 1, 2 and 3 but it will depend on the individual matter.
		"Labour relations matter" means matters which may be the subject of a trade dispute within the meaning of Section 218(1) of the Trade Union and Labour Relations (Consolidation) Act 1992 or any dispute about such a trade dispute. This is therefore fairly narrow and does not appear to include normal staff negotiations which are not part of a dispute.

CATEGORY		CONDITION
5.	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.	
6.	Information which reveals that the Authority proposes – (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person, or (b) to make an order or direction under any enactment.	
7.	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime	
7(A)	Information which is subject to any obligation of confidentiality	
7(B)	Information which relates in any way to matters concerning national security	
7(C)	The deliberations of a Standards Committee or of a sub committee of the Standards Committee established under the provisions of Part 3 of the Local Government Act 2000 in reaching any finding on a matter referred under the provisions of Section 60(2) or (3), 64(2), 70(4) or (5) or 71(2) of that Act	

<b>Report</b>	<b>Decision Expected</b>	<b>Portfolio</b>
Developing Proposals for Devolved Powers and Responsibilities - ITEM WITHDRAWN FROM CABINET, COUNCIL DECISION ONLY	16 September 2015 18 August 2015	Leader's Portfolio
Ethelburt Avenue Conservation Area Appraisal and Management Plan	15 September 2015	Leader's Portfolio
*Sale of Portsmouth Road Car Park and Local Housing Office	15 September 2015	Leader's Portfolio
Expansion of Springwell Special School	15 September 2015	Education and Children's Social Care Portfolio
Education & Children's Social Care Capital Programme 2015/16 & 2016/17	15 September 2015	Education and Children's Social Care Portfolio
The Future of The Southampton Library Service	18 August 2015	Communities, Culture and Leisure Portfolio
*Consultation on Proposals for an Integrated Service for Crisis Response, Rehabilitation, Reablement and Hospital Discharge. (Phase One and Phase Two)	18 August 2015	Health and Adult Social Care Portfolio
Update on the Closure of Woodside Lodge and the Restructure of Day and Respite Services	15 September 2015	Health and Adult Social Care Portfolio
Changes to existing Revenue and Capital Budgets	15 September 2015	Finance Portfolio
Consultation on proposed changes to the General Fund	18 August 2015	Finance Portfolio
Approval to spend £1.2 million on Disabled Facilities Grants in 2015/16 - POSTPONED - Awaiting new date	15 June 2015	People Directorate
Landlord Controlled Heating Charges	18 August 2015	People Directorate

# **LEADER OF THE COUNCIL**

Title	Developing Proposals for Devolved Powers and Responsibilities - ITEM WITHDRAWN FROM CABINET, COUNCIL DECISION ONLY
Details	To consider the report of the Leader of the Council seeking approval to develop a proposal, with the other Hampshire and Isle of Wight Councils, to bring about devolution of powers and responsibilities from Central Government to the wider Hampshire area and as part of this create an appropriate governance structure that will provide for binding decisions to be made at this level.
Decision Maker	Cabinet Council
Decision Expected	18 August 2015 16 September 2015
Date Added to the Plan	8 July 2015
Main Consultees	Neighbouring local authorities, relevant Cabinet Members and officers in key Council depts. External agencies Key stakeholders
Consultation Method	Circulation of draft report Emails Telephone calls
Head of Service	Chief Executive
Author	Denise Edghill Head of Skills and Regeneration denise.edghill@southampton.gov.uk
Background Material Available	Developing Proposals for Devolved Powers and Responsibilities
Public Comments may be sent to	Denise Edghill denise.edghill@southampton.gov.uk
Slippage/Variations/Reason	

for Withdrawal

Updates



Title	Ethelburt Avenue Conservation Area Appraisal and Management Plan
Details	To consider the report of the Leader of the Council, in consultation with the Cabinet Member for Environment and Transport seeking approval of the revised Conservation Area Appraisal and Management Plan.
Decision Maker	Cabinet
Decision Expected	15 September 2015
Date Added to the Plan	8 July 2015
Main Consultees	Ethelburt Avenue Residents Association, other local residents (not in the RA), Legal Services, Development Management.
Consultation Method	Public meetings, e-mail, face-to-face.
Head of Service	Director, Place
Author	Kevin White Historic Buildings Team Leader kevin.white@southampton.gov.uk Tel: 023 8083 3192
Background Material Available	Ethelburt Avenue Conservation Area Appraisal and Management Plan Ethelburt Avenue Conservation Area Appraisal and Management Plan
Public Comments may be sent to	Kevin White kevin.white@southampton.gov.uk Tel. 023 8083 3192
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	*Sale of Portsmouth Road Car Park and Local Housing Office
Details	To consider the report of the Leader of the Council seeking approval for the sale of Portsmouth Road car park and Peartree and Sholing local housing office.
Decision Maker	Cabinet
Decision Expected	15 September 2015
Date Added to the Plan	<b>4 August 2015</b>
Main Consultees	Key Members and officers
Consultation Method	Report circulated to key Members and officers
Head of Service	Director, Place
Author	Roger Hawkyard  rodger.hawkyard@southampton.gov.uk Tel: 023 8083 2282
Background Material Available	*Sale of Portsmouth Road Car Park and Local Housing Office
Public Comments may be sent to	Neville Payne Capita, One Guildhall Square, Above Bar Street, Southampton S014 7FP Tel: 023 8083 2594 E: neville.payne@capita.co.uk
Slippage/Variations/Reason for Withdrawal	
Updates	

# **EDUCATION AND CHILDREN'S SOCIAL CARE PORTFOLIO**

Title	Expansion of Springwell Special School
Details	To consider the report of the Cabinet Member for Education and Children's Social Care detailing proposals and costs for a multi-phase expansion of Springwell Special School to meet current and forecast demand
Decision Maker	Cabinet
Decision Expected	15 September 2015
Date Added to the Plan	<b>4 August 2015</b>
Main Consultees	Cabinet Member for Education and Children's Social Care, Legal Services and Finance.
Consultation Method	Circulation of draft report.
Head of Service	Head of Education
Author	Robert Hardy  robert.hardy@southampton.gov.uk
Background Material Available	Expansion of Springwell Special School
Public Comments may be sent to	Robert Hardy Interim Principal Officer Education and Early Years Civic Centre Southampton robert.hardy@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	None
Updates	

Title	Education & Children's Social Care Capital Programme 2015/16 & 2016/17
Details	To consider the report of the Cabinet Member for Education and Children's Social Care summarising the key programmes and projects relating to school expansion, repair and maintenance and seeks approval to additions to the overall programme and approval to spend on key projects.
Decision Maker	Cabinet
Decision Expected	15 September 2015
Date Added to the Plan	<b>4 August 2015</b>
Main Consultees	Those schools affected, Cabinet Member for Education and Social Care, Legal Services and Finance.
Consultation Method	Circulation of draft report.
Head of Service	Head of Education
Author	Robert Hardy  robert.hardy@southampton.gov.uk
Background Material Available	Education & children's Social Care capital programme 2015/16 & 2016/17
Public Comments may be sent to	Robert Hardy Interim Principal Officer for Education and Early Years Civic Centre Southampton robert.hardy@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	None
Updates	

# **COMMUNITIES, CULTURE AND LEISURE PORTFOLIO**

Title	The Future of The Southampton Library Service
Details	To consider the report of the Cabinet Member for Communities, Culture and Leisure outlining the results of the consultation relating to the future transformation of the Southampton Library Service and a proposal for the way forward.
Decision Maker	Cabinet
Decision Expected	18 August 2015
Date Added to the Plan	8 July 2015
Main Consultees	Results of the consultation have been circulated to key partners including relevant Cabinet Members officers in key departments and stakeholders.
Consultation Method	This report will be based on public consultation initiated by a Report to Cabinet in November 2014
Head of Service	Director, Place
Author	Tina Dyer-Slade  Tina.Dyer-Slade@southampton.gov.uk
Background Material Available	The Future of The Southampton Library Service
Public Comments may be sent to	Tina Dyer-Slade, Projects and Partnerships Manager
Slippage/Variations/Reason for Withdrawal	
Updates	

# **TRANSFORMATION PORTFOLIO**



**THERE ARE NO ITEMS ON THIS  
OCCASION**

# **ENVIRONMENT AND TRANSPORT PORTFOLIO**

**THERE ARE NO ITEMS ON THIS  
OCCASION**

**HEALTH AND ADULT SOCIAL CARE  
PORTFOLIO**

Title	*Consultation on Proposals for an Integrated Service for Crisis Response, Rehabilitation, Reablement and Hospital Discharge. (Phase One and Phase Two)
Details	<p>To consider the report of the Cabinet Member for Health and Adult Social Care seeking approval to consult on two interlinked proposals for an Integrated Service for Crisis Response, Rehabilitation, Reablement and Hospital Discharge.</p> <p>Phase One: A proposed service model which will bring together those functions associated with hospital discharge, crisis response, rehabilitation and reablement delivered by the City Council and Solent NHS Trust, into a single integrated team approach, with a single integrated management structure, that better supports people in their communities and maximises their potential for independence. This preferred option has the potential to impact on numbers of staff posts.</p> <p>Phase Two: Building on the re-design of Phase One, to offer a more flexible range of suitable alternative provision (bed-based accommodation or home based) that better meets people's needs whilst promoting independence and making efficient use of Health and Adult Social Care resources. This option will have implications for the future locations of in-house services.</p>
Decision Maker	Cabinet
Decision Expected	18 August 2015
Date Added to the Plan	8 July 2015
Main Consultees	<p>Council Management Team  Integrated Commissioning Unit Management Team  Integrated Commissioning Board.  Integrated Rehab/Reablement Project Team  Legal  Finance  Property</p>

Consultation Method	Stakeholder Workshops x 3 (Managers /Clinicians from SCC, Solent NHS Trust and Southampton University Hospital Trust)
Head of Service	Director, People
Author	Stephanie Ramsey <a href="mailto:stephanie.ramsey@southampton.gov.uk">stephanie.ramsey@southampton.gov.uk</a>
Background Material Available	Consultation on proposals for an Integrated Service for Crisis Response, Rehabilitation, Reablement and Hospital Discharge. (Phase One and Phase Two)
Public Comments may be sent to	<a href="mailto:Madeleine.cato@southampton.gov.uk">Madeleine.cato@southampton.gov.uk</a> <a href="mailto:Jamie.schofield1@southamptoncityccg.nhs.uk">Jamie.schofield1@southamptoncityccg.nhs.uk</a>
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	Update on the Closure of Woodside Lodge and the Restructure of Day and Respite Services
Details	To consider the report of the Cabinet Member for Health and Adult Social Care detailing progress since the Cabinet decisions to close Woodside Lodge Residential Care Home and to restructure Day and Respite Services. The report will also seek approval for the next steps.
Decision Maker	Cabinet
Decision Expected	15 September 2015
Date Added to the Plan	<b>4 August 2015</b>
Main Consultees	Southampton and Fareham Legal Partnership; Southampton City Council - Chief Financial Officer, Deputy Chief Executive, Acting Director of Adult Services, Director of Quality and Integration (joint appointment with the NHS Southampton Clinical Commissioning Group)
Consultation Method	Meetings and e-mails
Head of Service	Head of Safeguarding Adults
Author	Paul Juan  paul.juan@southampton.gov.uk Tel: 02380832530
Background Material Available	Printed decision: future of Woodside Lodge Residential Care Home (16/12/14) Printed decision: future of day services in Southampton (20/1/15) Printed decision: future of the respite service for adults with learning disabilities (20/1/15) Update on the closure of Woodside Lodge and the restructure of day and respite services
Public Comments may be sent to	Paul Juan Adult Social Care Southampton City Council Herbert Collins House

5 Northleigh Corner  
Wide Lane  
Southampton SO18 2HR

Slippage/Variations/Reason  
for Withdrawal

Updates



**HOUSING AND SUSTAINABILITY  
PORTFOLIO**

**THERE ARE NO ITEMS ON THIS  
OCCASION**

# **FINANCE PORTFOLIO**

Title	Changes to existing Revenue and Capital Budgets
Details	To consider the report of the Chief Financial Officer setting out changes to existing Revenue and Capital budgets.  This item is a standard item and will remain on the Forward Plan until required.
Decision Maker	Cabinet
Decision Expected	15 September 2015
Date Added to the Plan	5 December 2014
Main Consultees	Relevant Cabinet Members and Officers
Consultation Method	Briefings and meetings.
Head of Service	Chief Financial Officer

Author	Mel Creighton, Andy Lowe Deputy Chief Financial Officer, Chief Financial Officer Mel.creighton@southampton.gov.uk, andrew.lowe@southampton.gov.uk Tel: 023 8083 2049
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Background Material Available

Public Comments may be sent to	Mr Andrew Lowe - Chief Financial Officer
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Slippage/Variations/Reason for Withdrawal

Updates

Title	Consultation on proposed changes to the General Fund
Details	To consider the report of the Cabinet Member for Finance detailing proposed changes to the General Fund Revenue Budget for consultation.
Decision Maker	Cabinet
Decision Expected	18 August 2015
Date Added to the Plan	8 July 2015
Main Consultees	Council Management Team, Cabinet, Councillors, Trade Unions
Consultation Method	Meetings
Head of Service	Chief Financial Officer
Author	Mel Creighton Deputy Chief Financial Officer Mel.creighton@southampton.gov.uk
Background Material Available	Consultation on proposed changes to the General
Public Comments may be sent to	Andrew Lowe Chief Financial Officer
Slippage/Variations/Reason for Withdrawal	
Updates	

**CHIEF EXECUTIVE'S DIRECTORATE**

**THERE ARE NO ITEMS ON THIS  
OCCASION**

# **PEOPLE DIRECTORATE**



**THERE ARE NO ITEMS ON THIS  
OCCASION**

# **PLACE DIRECTORATE**

Title Approval to spend £1.2 million on Disabled Facilities Grants in 2015/16 - POSTPONED - Awaiting new date

Details Approval to spend £1.2 million on mandatory Disabled Facilities Grants approved in 2015/16 financial year is sought. The grants will be paid in 2015/16 and 2016/17. Each grant is means tested and awarded in accordance with the Housing Grants, Construction and Regeneration Act 1996. The purpose of the grants are to enable independent living by adapting homes that are owner occupied, rented privately or from a registered provider (Housing Association to meet the long term needs of disabled occupiers). Around one hundred and fifty homes would be adapted at an average cost of £8,000.

Decision Maker Officer Decision Making

Decision Expected 15 June 2015

Date Added to the Plan 5 May 2015

Main Consultees

Consultation Method Items can only be place on the plan with the authorisation of the relevant Head of Service or Executive Director

Head of Service Director, Place

Author Mitch Sanders

mitch.sanders@southampton.gov.uk  
Tel: 023 8083 3613

Background Material Available Approval to spend £1.2 million on Disabled Facilities Grants in 2015/16

Public Comments may be sent to

Slippage/Variations/Reason  
for Withdrawal

Report delayed due to investigation of alternative  
approval mechanism as a result of changes in the  
funding stream. New date to be advised.

Updates

Title	Landlord Controlled Heating Charges
Details	To approve new charges to tenants for landlord controlled heating from 5 October 2015.
Decision Maker	Officer Decision Making
Decision Expected	18 August 2015
Date Added to the Plan	8 July 2015
Main Consultees	
Consultation Method	Need for decision agreed with Head of Housing Services and Cabinet Member.
Head of Service	Director, People
Author	Alan Denford <a href="mailto:alan.denford@southampton.gov.uk">alan.denford@southampton.gov.uk</a>
Background Material Available	Landlord Controlled Heating Charges
Public Comments may be sent to	
Slippage/Variations/Reason for Withdrawal	
Updates	